



SOCIETY CHAPTER PETITION

REQUIREMENTS TO FORM A CHAPTER OF AN IACSIT SOCIETY

*A **Chapter** is a technical subunit of one or more Sections, or a Council, constituted by a minimum of five (5) members of a Society and established by petition to the parent unit(s) and Societies concerned to represent and fulfill the technical needs of the members and the missions of IACSIT. A Chapter functions in a manner similar to that of a committee of the Section/Council.*

RESPONSIBILITIES

- ◆ Chapter must maintain a minimum of 5 Members (From the same region);
- ◆ Chapter must report all proposed meetings to IACSIT Regional Activities Board, for approval. (Via Email: contact@iacsit.org);

THE PETITION MUST INCLUDE:

- ◆ The name of the Section
- ◆ The name of the Society
- ◆ The name and address of the Chapter organizer
- ◆ Written approval of the Executive Committee.
- ◆ Signatures of 5 Section members, above Student grade, who are members of the Society.

The completed petition shall be submitted to the Executive Committee via the Secretary, for approval. It is suggested that more than the specified amount of names and signatures be included to ensure that all petitioners qualify, thus speeding the petition's processing.

Regional Activities staff will review the petition and work with the organizer to resolve any discrepancies. The Chapter will be considered established after Regional Activities has ascertained that the Society President(s) have no objections to the formation of the Chapter.

Your application will be processed in 15 work days. Following approval, the Chapter Organizer will be notified. The Chapter formation will be noted in the Report of the Managing Director at the next meeting of the Regional Activities Board.

PETITION TO FORM AN IACSIT CHAPTER

Name of IACSIT Society/ies: _____

Name of IACSIT Section/s: _____

We, the undersigned, who are members of the above Society and Section, and are IACSIT members above Student grade, hereby petition for approval to form the _____ in the Section indicated above.

Signature of Petitioner	Member Number	Printed Name
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

****5 PETITIONERS ARE REQUIRED FOR A TECHNICAL CHAPTER FORMATION****

The action has the approval of the Executive Committee. The following individual is serving as the Organizer of the Chapter (the Organizer of the Chapter must hold grade of Senior Member or Fellow and also be a member of the Society).

Name: _____ Member #: _____

Address: _____

City: _____ State/Province: _____

Postal Code: _____ Country: _____

Phone: _____ Fax: _____ Email: _____

Section Officer's Signature: _____

Office Held: _____ Date: _____